



**APPLICATION FOR GRANT OF AN
OCCASIONAL
PUBLIC ENTERTAINMENT LICENCE**

Licensing Section
Unit 10
Blackfriars Street
Hereford
HR4 9HS

347

3

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Please read the guidance notes when completing this application form.

APPLICANT 1 DETAILS NAME <i>Mr P. Nosworthy</i> ADDRESS <i>Rowden Paddocks, Bromyard</i> <i>Hereford, HR7 4LS</i> TEL NO <i>07960170655</i> HAVE YOU PREVIOUSLY HELD A PUBLIC ENT. LICENCE? <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO IF YES, WHEN & FOR WHERE? <small>(if more than 1, please give last event)</small>	APPLICANT 2 DETAILS NAME ADDRESS TEL NO HAVE YOU PREVIOUSLY HELD A PUBLIC ENT. LICENCE? <input type="checkbox"/> YES / <input type="checkbox"/> NO IF YES, WHEN & FOR WHERE? <small>(if more than 1, please give last event)</small>
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PROPERTYHOLDER'S DETAILS *Mr Peter Nosworthy, Rowden Paddocks*

NAME AND LOCATION OF VENUE *Rowden Paddocks, Bromyard*

TYPE OF VENUE *FARM*
(e.g. pub, hall, farm, field, etc.)

HAS A PUBLIC ENT. LICENCE BEEN PREVIOUSLY GRANTED FOR THIS VENUE? YES / NO / DON'T KNOW

IF YES, WHEN & FOR WHAT PURPOSE?
(if more than 1, please give last event)

Note: performance of plays requires a Theatre licence

EVENT DETAILS

PURPOSE(S) OF EVENT *music festival*
(e.g. dance, music only, sport, etc.)

NUMBER ATTENDING *650* DATE *23.7.05* TIME(S) *3.30pm - 5.00am* (i.e. start & finish)

NUMBER ATTENDING DATE TIME(S) : (i.e. start & finish)

NUMBER ATTENDING DATE TIME(S) : (i.e. start & finish)

IS A LIQUOR LICENCE IN FORCE? YES / NO IF NO, WILL ONE BE SOUGHT? YES / NO

A LIQUOR LICENCE IS TO BE SOUGHT, WHO WILL APPLY FOR IT? *Peter Nosworthy*

NOTE: While the Council has the power to licence musical entertainments on Sundays under the Sunday Entertainment Act 1932, the Sunday Observance Act 1780 prohibits the use of premises for public dancing on a Sunday where there has been a charge for admission.

I/We, the undersigned, HEREBY APPLY for the grant of an Occasional Public Entertainment Licence and declare that all the above details are to the best of my/our knowledge correct and that copies have today been sent to the police, fire authority and Licensing Justices.

Signed: *Pdq N lth* Signed: _____
Date: *16-3-05* Date: _____

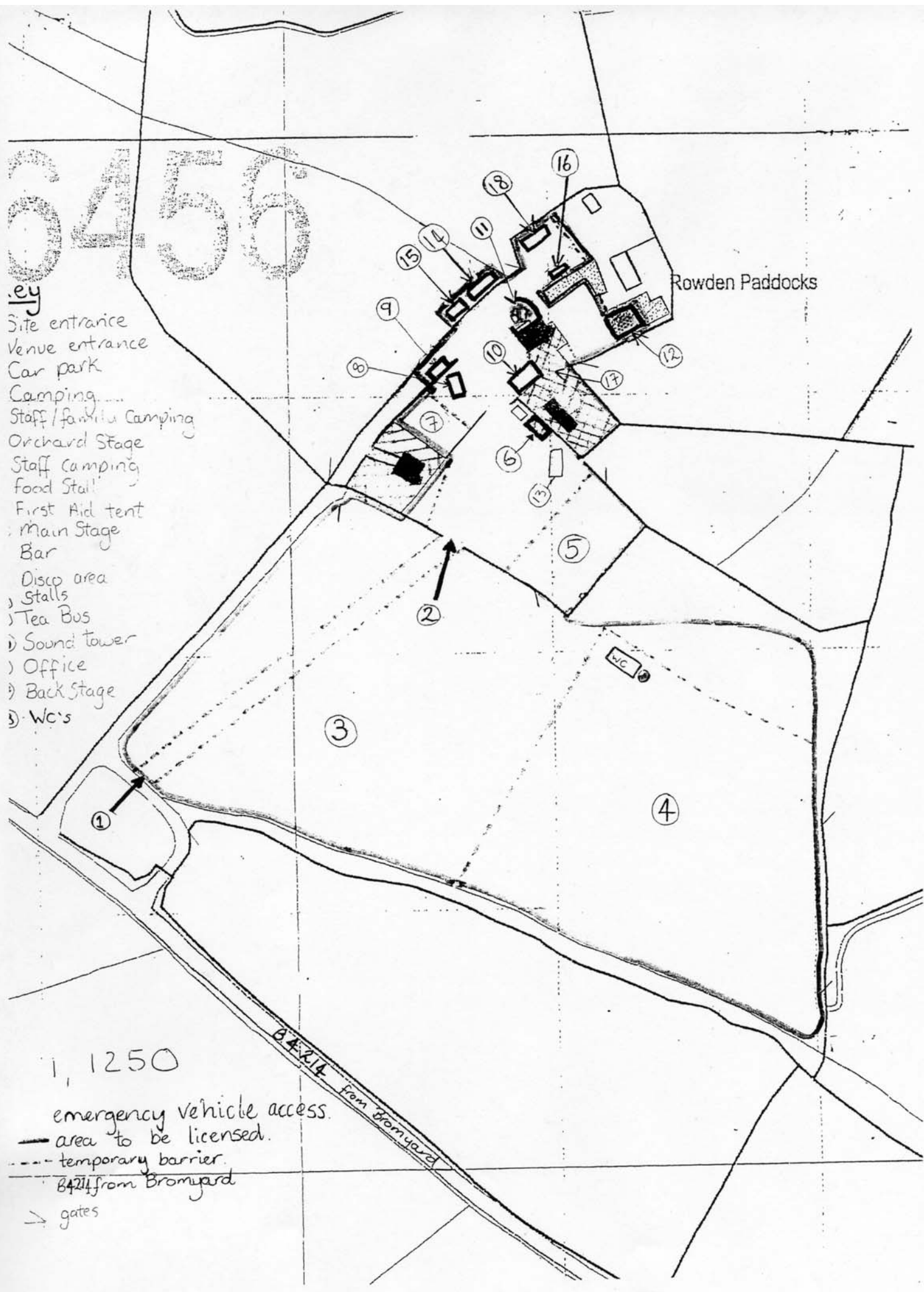
- PLEASE ENSURE THAT YOU HAVE**
1. COMPLETED ALL PARTS
 2. SIGNED THE FORM
 3. ATTACHED THE CORRECT FEE (cheques to be made payable to Herefordshire Council)
 4. PROVIDED PLANS SHOWING; a. THE LOCATION, b. DETAILED PLAN OF VENUE WITH EXITS AND ENTRANCES CLEARLY MARKED
 5. SENT COPIES TO THE POLICE AND FIRE AUTHORITY
 - 6 ENCLOSED FIRE CERTIFICATE

Receipt No	Fee <i>£475.88</i>	Date <i>21/3/05</i>	Income Code N8000 9362 <i>43</i>
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0456

- ey
- Site entrance
- Venue entrance
- Car park
- Camping
- Staff/family camping
- Orchard Stage
- Staff camping
- Food Stall
- First Aid tent
- Main Stage
- Bar
- Discp area
- Stalls
- Tea Bus
- Sound tower
- Office
- Back Stage
- Wc's

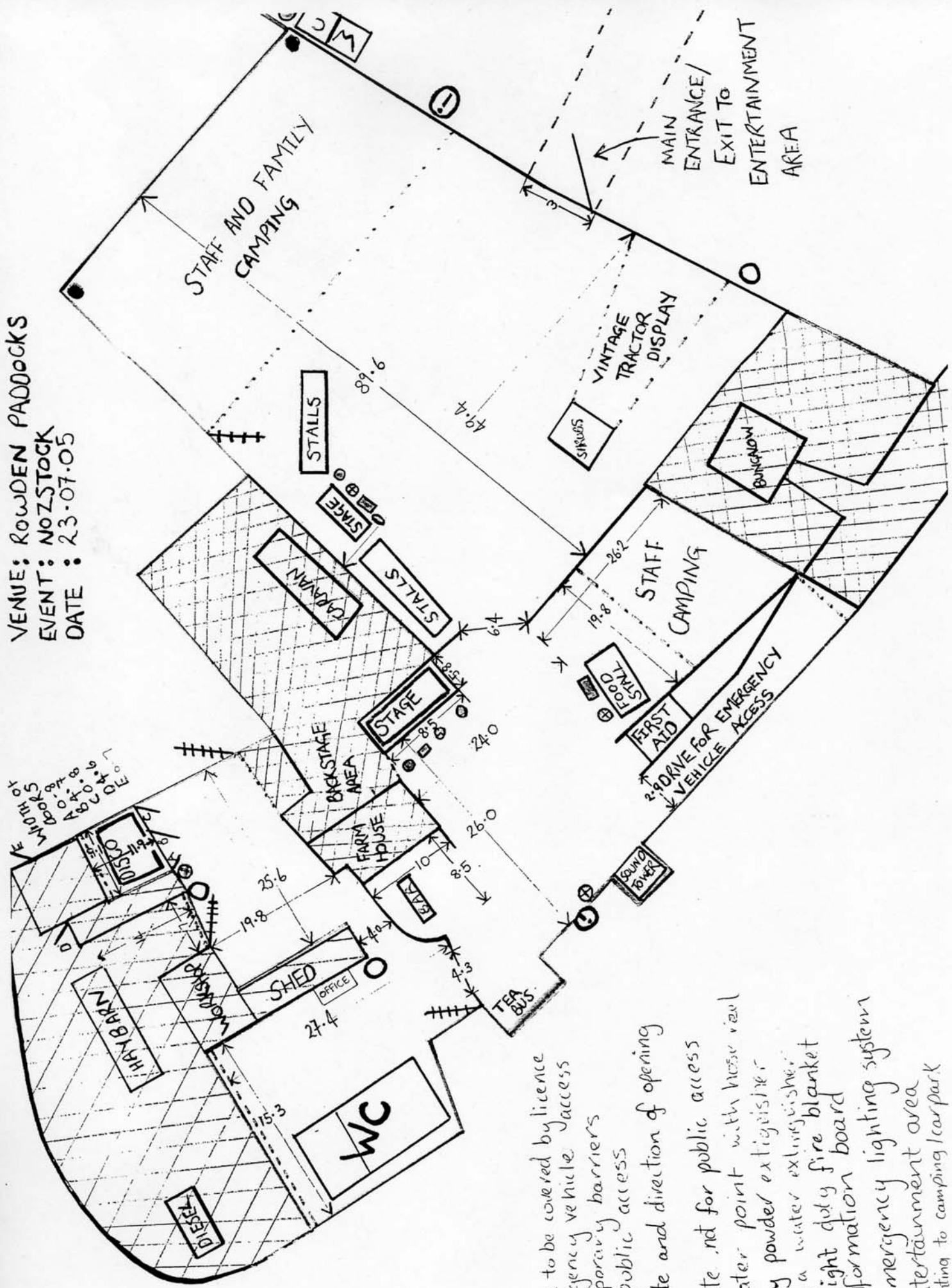
Rowden Paddocks



1, 1250

- emergency vehicle access.
- area to be licensed.
- - - temporary barrier.
- B4214 from Bromyard
- gates

VENUE: ROWDEN PADDOCKS
 EVENT: NOZSTOCK
 DATE: 23-07-05



KEY

- area to be covered by licence
- emergency vehicle access
- temporary barriers
- no public access
- gate and direction of opening
- gate not for public access
- water point with hose reel
- dry powder extinguisher
- 13a water extinguisher
- light duty fire blanket
- information board
- emergency lighting system
- entertainment area
- lighting to camping/car park

MAIN ENTRANCE/
 EXIT TO
 ENTERTAINMENT
 AREA

VINTAGE TRACTOR DISPLAY

STAFF CAMPING

FIRST AID
 FOOD STALL
 VEHICLE FOR EMERGENCY ACCESS

STALLS

STALLS

STAGE

BACKSTAGE AREA

FARM HOUSE

SHED

OFFICE

WC

HAY BARN

DIESEL

WORKSHOP

TEA BUS

SOUND TOWER

STAGE

CABANN

BUNGALOW

SINGS

WITHIN
 30.0
 27.4
 24.0
 19.8
 15.3
 10.1
 8.5
 6.4
 4.0
 2.3
 2.0
 1.0
 0.5
 0.2
 0.1
 0.05
 0.02
 0.01
 0.005
 0.002
 0.001
 0.0005
 0.0002
 0.0001
 0.00005
 0.00002
 0.00001

IPd
rural payments agency
Main Holding Number
17/037/0044

Sheet Holding Number : 17/037/0044

Updated LACS 2001 Information

Plot ID	Map Sheet	Field Nos.	Original Field Size (ha)	New Digital Field Size (ha)	Incorrect Boundary
	OS Map Sheet	NG Field			
1	SO6456	2699	2.46	2.29	
2	SO6456	2765	2.01	1.98	
3	SO6456	2875	3.62	3.62	
4	SO6456	2887	0.57	0.55	
5	SO6456	3281	0.31	0.31	
6	SO6456	3786	0.75	0.63	
7	SO6456	4298	2.71	2.80	
8	SO6456	4453	2.11	2.12	
9	SO6456	4678	1.43	1.43	
10	SO6456	5792	4.32	4.34	
11	SO6456	5769	2.66	4.96	
	SO6456	5165	2.66		
	SO6456	6574	2.31		
12	SO6456	6264	0.12	0.12	

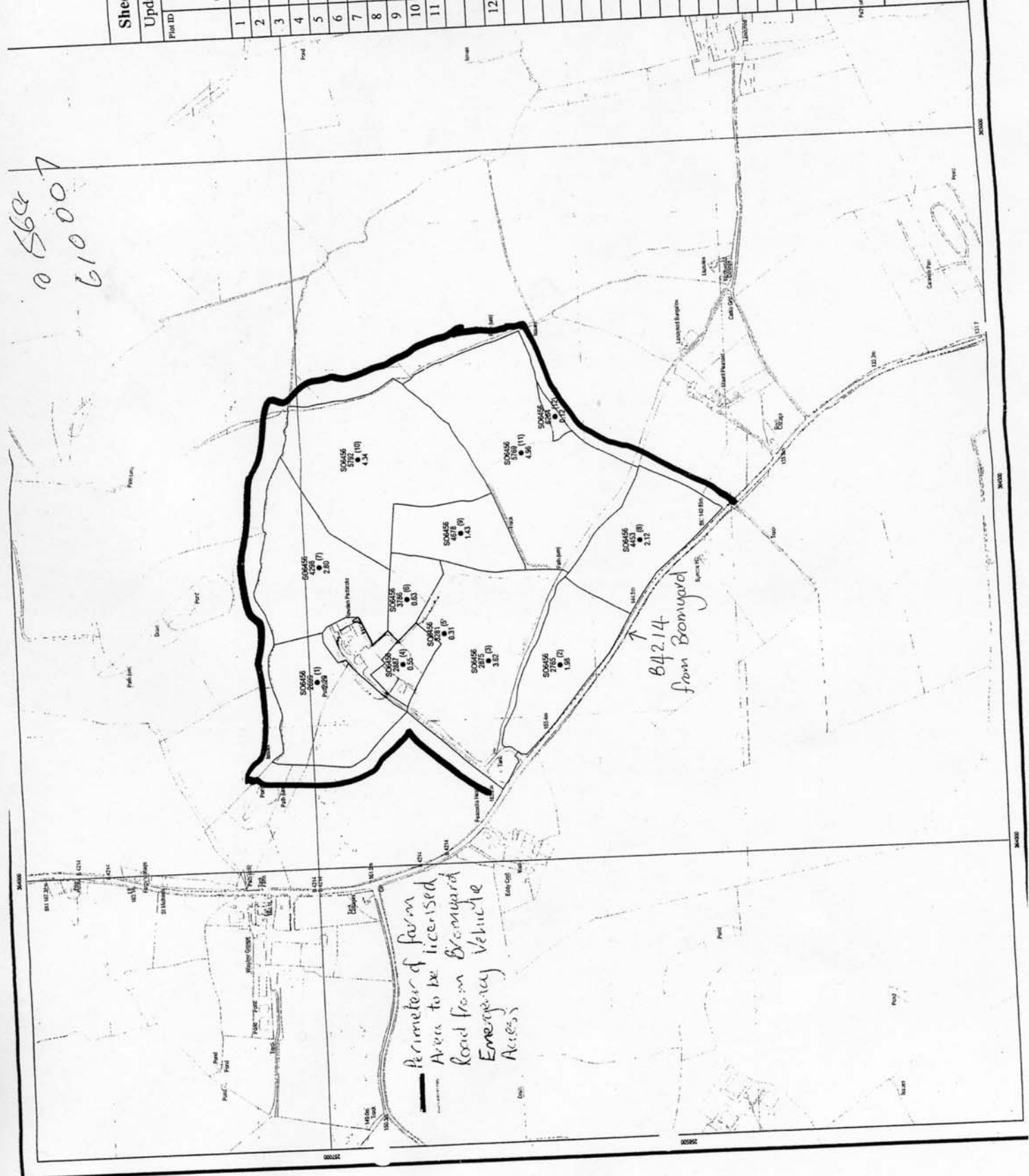
Print Name :

Signed : Date : 26/05/2003
Scale 1:5000 Date printed : 26/05/2003
Version 1.2
On 50m 100m 150m 200m 250m



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Map 1 of 1



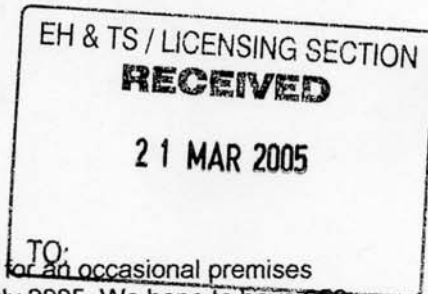
056a
610007

Perimeter of farm
Area to be licenced
Road from Bonyard
Emergency Vehicle
Access

B42.14
from Bonyard

41 Sixth Avenue,
Heaton,
Newcastle,
NE6 5YN.
17/03/05

County of Hereford District Council,
Licensing Section,
Environmental Health & Trading Standards,
Unit 10 Blackfriars Street,
Hereford,
HR4 9HS.



Re: Application for Occasional Licence

To whom it may concern,

Please find enclosed an application ^{TO:} for an occasional premises license. The event will be a music festival held on 23rd of July 2005. We hope to have 650 visitors. Our camping area will be open from Friday 22nd at 6pm until Sunday 24th at 4pm. We would like our entertainment to be available from Saturday 3.30pm until 5am Sunday.

We propose that live music will be held on two stages until 12.30/1am. We would like to have a disco from 12am until 5am. The audience will be a mixed profile of all ages. We will have first aid available for the duration of the event and an emergency plan is currently being drawn up as part of our safety management plan.

We have consulted and used the H.S.E. Event Safety Guide as part of our planning process. Please find enclosed a copy of our application, three maps and our fee form. We have forwarded copies of our application and maps to the local fire and police authorities. If you have any queries regarding this application please do not hesitate to contact myself at the numbers below. We look forward to hearing from you,

yours faithfully

L. Horseman

Louise Horseman
01912765512
07960170655
email: louise_horseman@hotmail.com

Dear Ms Woodland,

Thankyou for you your letter dated 23rd March. In response to your queries, I would like to address the points you have raised.

1. Chainsaw display

We are very keen to find a way that will satisfy the licencing requirements that would allow us to show this artist.

We believe the proposed chain saw display by Guntram Prochaska would give the event and Bromyard an excellent profile and encourage other high profile artists to consider performing at our event, as it gets bigger.

Guntram is a friend of the family, who run the event, and has performed at a private party we held last year. We are very lucky to have this connection as Guntram is an internationally renound artist and has performed his displays all over the world, one of his achievments was to create a sculpture for Nelson Mandela.

Guntram is fully qualified. He wears the appropriate safety equipment.

Could you please let us know if there is any other measures we could take or information we could give you that would provide sufficient safety measures for this show. Travelling from their home in Germany, Guntram will be attending the festival with the band who are performing at the event and who provide the musical background to his displays. We would love to use his talents, particularly in light of the fact he will present his show for free and at this stage of our development believe it is an invaluable opportunity to raise our profile for the future and at no financial cost to the festival. please refer to additional letter from Bromyard council.

2. Special Effects

The proposed special effects for the event are as follows:

Pyrotechnics: We propose to use Line rocket and line rocket with tail, to be displayed as a backdrop to the music entertainment on the main stage. The pyrotechnics controller is fully qualified and experienced and we will have a product safety data sheet and serparate risk assesmmment sheet for the display.

Fireworks: Categy 3 will be used as a backdrop to the headline act on the main stage.

They will be fired away from the event at least 25 meters clear in all directions. They will be controlled by one designated person who has carried out serveral displays for us in the past and fired in a feild away from public access.

Strobe light: Will be used in the barn/disco area. We will display information that strobes will be used on our information boards and at entrance. One strobe will be used at flicker

rate of no more than four per second. Lights will be mounted above head height. Strobes will not be used continuously. Lighting manager will oversee its use and be responsible to relaying this information to DJ's.

3. Proposed disco

The numbers accessing the proposed disco will be controlled by experienced and trained stewards on the door at all times using a clicker to monitor numbers and regulate to set amount.

The noise levels for the disco will be monitored using a SDL decibel meter, that will be checked regularly by our designated sound engineer. As a backup control we will incorporate a Berringer compressor/limiter into the sound system so that the music cannot exceed the level set. Music in this proposed venue will be quieter than the main event as we wish to have this later in the night. As suggested in your letter we will visit the boundary of the event periodically to monitor levels. As mentioned in the risk assessment we will inform our nearest neighbours well in advance of the event.

4. Total people on site

Paying Guests 600

Non paying guests 50

Staff including event team, performers and stall holders approx/max 150

Total 800

Further to our telephone conversation with the licensing section we sought advice on paying licence fee and were informed we should pay for the total number of public invited.

5. Event Safety and management plan

I am currently in the process of drawing up the event safety and management plan. I will forward this to you as soon as it is complete.

6. Management of campsite

A more detailed report of the management of the campsite will be incorporated into the management plan to follow. Further to your initial queries the cars, tents and live in vehicles will be in seperate areas that will be roped off. Drinking water, toilets, first aid and fire fighting equipment will be provided for the duration of the campsite opening times. Information on all services will be provided on the information points. Please refer to plan for placing of these amenities.

7. Fire Alarm

More details will follow in the safety management plan, with clear lines of designated responsibility for raising the alarm. Means of raising the alarm will be provided from equipment on hire from the fire service. A system of making announcements by PA and

loudhailer will be in place.

8. Details of access to family camping area

Vehicle access will be prohibited from the family camping area for the duration of the whole event. Family campers will be directed to park nearer to that area within the carpark by the traffic stewards. Please refer to plan.

9. Protection of children from harm

More details to follow in safety and event management plan. Information on reporting lost children will be displayed on the information boards. Stewards will be highly visible for the duration of the event. Stewards will have clear responsibility to bring any lost children to the safety co-ordinator and an announcement will be made on the PA system to inform the parents. Information on tickets and information board clearly state that minors must be accompanied by a responsible guardian at all times. All hazards are cordoned off and stewards will regularly patrol the whole event area. Training before the event will stress the importance of keeping watch over children.

10. Public Nuisance

Control of litter

Stall holders will be directed to be responsible for disposing of their rubbish regularly to bins. Part of the stewards list of responsibilities on their rounds will be to monitor rubbish levels and inform designated staff who will periodically remove any build up of rubbish through the course of the event to non public access site. Campers are given bin bags, requests for disposing of rubbish carefully are made on the tickets and information boards. There will be bins throughout the site and the clear up operation will begin as soon as the event is over. All rubbish is collected to a central point with a pick up vehicle and taken directly to the local tip.

I hope this information is sufficient to answer your queries. Thankyou for your input and will look forward to further communication as the event develops.

sincerely,

yours

Horseman safety co-ordinator

Louise



Hereford and Worcester Combined Fire Authority

Hereford and Worcester Fire Brigade
West District, St. Owen Street,
Hereford HR1 2JW

D.J. O'Dwyer QFSM, MA, DMS, MIFire E
Chief Fire Officer / Chief Executive

Appendix 1

Herefordshire Council
Licensing Section
Unit 10
Blackfriars Street
Hereford
HR4 9HS

Telephone 01432 274561 Fax: 01432 270298
Your Reference
My Reference D23/162894/NP/kl/Rowden Paddocks 1
Please ask for Station Officer Pigott
Date 5 May, 2005

For the attention of Victoria Woodland



Dear Sirs

Local Government (Miscellaneous Provisions) Act 1982
Rowden Paddocks, Bromyard
Occasional Public Entertainment Licence Application for 23 July 2005

Following our joint site meeting and inspection on 05 May 2005 I confirm that the Fire Authority has no objection to the granting of this licence subject to the following conditions:

1. Any curtains, drapes or decorative materials used within any indoors location to which the public have access must be inherently flame retardant or rendered so by suitable treatment.
2. All parts of the barn used for the disco to which the public have access and all external exit ways should be provided with emergency lighting, operating automatically in the event of mains electrical failure, including illuminated exit signs conforming to current standards, capable of providing sufficient illumination for the public to leave the premises safely. Account should be taken of the safe evacuation of persons with disabilities and the effect this may have on the evacuation of others.
3. Manually operated fire alarm actuation points, conforming to current standards, should be provided at each exit.
4. Suitable and sufficient fire-fighting equipment should be provided for the cooking area, electrical equipment and camping areas with people available, trained in its use, in the event of fire. The equipment as indicated on the plan submitted to us would be sufficient.
5. The maximum number of persons allowed in the disco barn should be 240 with 2 stewards available at all times trained to assist with evacuation in an emergency.
6. The existing access routes are adequate for the passage of fire appliances in the event of an emergency. These must be maintained available.

The applicant should be reminded that it is their responsibility to ensure that the means of escape, the emergency lighting, the fire alarm and the fire fighting equipment be maintained in good working order at all times and appropriate records kept.

Yours faithfully

FIRE SAFETY OFFICER



"Hereford and Worcester Combined Fire Authority will provide a professional and dedicated Fire Brigade responsive to visitors and residents of Herefordshire and Worcestershire."

Acaster, Jane

From: stephen.thomas@westmercia.pnn.police.uk
Sent: 10 May 2005 07:42
To: Acaster, Jane

Jane

I can confirm that following a site visit the police have no observations to make concerning the application for an occasional PEL for Rowden Paddocks

I have also found that e-mail address

steve

Internet e-mail is not to be treated as a secure means of communication.
West Mercia Constabulary monitors all e-mail activity and content.
This communication is confidential and intended for the addressee(s) only.
Please notify the sender if received in error.
Unauthorised use or disclosure of the content may be unlawful.
Opinions expressed in this document may not be official policy.

Thank you for your co-operation.

West Mercia Constabulary.

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Annexe B
Appendix 2

Public Entertainment's Special Conditions

Annexe for Occasional Licences

1. Police & Fire Officer Recommendations

To comply with any recommendations made by the police or the fire officer in particular the number of stewards specified.

2. Car Parking

Adequate car parking facilities shall be made available to the satisfaction of the Licensing Authority, with stewards being appointed where necessary to control car parking arrangements.

3. Measures to minimise noise nuisance

The Licensee(s) shall make contact with the Environmental Health Pollution Area Manager before the event commences and discuss with him measures required to prevent noise nuisance occurring. Those measures shall be agreed with the Area Manager and implemented before and during the event.

4. Notification of event to nearby residents

The Licensee(s) shall take all reasonable steps to ensure that any residents who may be affected by noise emanating from the event or disturbed by vehicles entering and/or leaving the event, are given sufficient information regarding the event and such information shall be to the satisfaction of the Environmental Health Pollution Area Manager.

5. Means of contacting the Licensee(s) during the event

The telephone number of a licensee or some other nominated person who has control of the event shall be given to the Environmental Health Pollution Area Manager before the event commences and that person(s) shall be contactable during the course of the event.

6. Electrical Certificates

An electrical certificate shall be forwarded to the Licensing Officer before the event commences. An inspection should take place prior to the event by a competent electrician to determine whether the electrical installation conforms to legal and any industry-recognised standards. A certificate should be provided to this effect. If a generator is to be used appropriate safety Certificates shall be forwarded prior to the event.